2018 PORTLAND ROADSTER SHOW

VOLUNTEER SIGN UP

Contact for questions:

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PORTLAND ROADSTER SHOW VOLUNTEER RESPONSIBILITIES

• Door & Roving Security

- Monitor entry/exit doors to make sure locked, prevent non-paying customer entry, verify participant/vendor passes
- Walk the show floor looking for inappropriate behavior and in general 'be aware of your surroundings'
- Be the 'face of the show' answer questions, provide guidance and assistance to vendors & spectators
- o Help with set up & tear down traffic control and building access
- If any issues arise, immediately contact a PRS Staff or Expo Security staff member. DO NOT CONFRONT ANYONE

• Souvenir Booth Sales/Office Help

- o Souvenir, T-Shirt, Memorabilia sales and support
- Assistance in the front office or other areas needing administrative support
- Answer questions of show participants

Wed/Thur move in support

- Back Door Sign in register/sign-in participants and vendors, provide paperwork & layout support
- Vehicle placement assist vendors and participants in getting their vehicle/supplies to their space
- o **Battery/Gas Cap check off** Check each vehicle for battery disconnect and gas cap tape up, provide check off label
- Parking Lot/Door Security monitor traffic and provide direction to entrants coming into the parking lots and building. General door access security
- Trailer Parking Lot Attendant control and direct trailer parking in the lot to maximize parking spaces. Keep lot locked at all times. Respond to special access request.
- Answer questions and provide general support

BF 2/2/2018

2018 Portland Roadster Show Wednesday March 14 ****SET-UP DAY DRESS WARM**** VOLUNTEER LIST

NAME	Cell Phone#	Email
8:00am-Noon		

2018 Portland Roadster Show Thursday March 15 ****SET-UP DAY DRESS WARM**** VOLUNTEER LIST

NAME	Cell Phone#	Email	
8:00am-Noon			

2018 Portland Roadster Show Wednesday March 14 ****SET-UP DAY DRESS WARM**** VOLUNTEER LIST

NAME	Cell Phone#	Email
Noon-5pm		

2018 Portland Roadster Show Thursday March 15 ****SET-UP DAY DRESS WARM**** VOLUNTEER LIST

NAME	Cell Phone#	Email	
Noon-5pm			
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2018 Portland Roadster Show Wednesday March 14 ****SET-UP DAY DRESS WARM**** VOLUNTEER LIST

NAME	Cell Phone#	Email
5pm-10pm		

2018 Portland Roadster Show Thursday March 15 ****SET-UP DAY DRESS WARM**** VOLUNTEER LIST

NAME	Cell Phone#	Email
5pm-10pm		

2018 Portland Roadster Show Friday March 16 VOLUNTEER LIST

NAME	Cell Phone#	Email	
10am – 2pm			

2018 Portland Roadster Show Saturday March 17 VOLUNTEER LIST

NAME	Cell Phone#	Email
10am – 2pm		

**NEED HELP

2018 Portland Roadster Show Sunday March 18 VOLUNTEER LIST

NEED HELP**

NAME	Cell Phone#	Email
10am-2pm		

2018 Portland Roadster Show Friday March 16 VOLUNTEER LIST

NAME	Cell Phone#	Email
2pm – 6pm		

2018 Portland Roadster Show Saturday March 17 VOLUNTEER LIST

NAME	Cell Phone#	Email
2pm-6pm		

**Need Help

2018 Portland Roadster Show Sunday March 18 VOLUNTEER LIST

** Need Help

NAME	Cell Phone#	Email
2pm-6pm		

2018 Portland Roadster Show Friday March 16 VOLUNTEER LIST

NAME	Cell Phone#	Email	
6pm-10pm (close)			
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2018 Portland Roadster Show Saturday March 17 VOLUNTEER LIST

NAME	Cell Phone#	Email	
6pm-10pm (close)			

**NEED HELP

2018 Portland Roadster Show Sunday March 18 Bring rain gear maybe outside VOLUNTEER LIST

NEED HELP**

NAME	Cell Phone#	Email	
4pm-Tear down			